

**VEHICLE USAGE**

This rule is intended to streamline the usage of school vehicles to reduce wear and tear on high cost vehicles and to maximize fuel economy. The vehicle assigned will be determined by the total number of people being transported and the availability of vehicles and/or drivers.

<b>Vehicle</b>	<b>Considerations</b>	<b>Seating</b>	<b>Capacity</b>
School Bus	Recommended for Grades PK - 3rd	3 to a seat	72
	Recommended for Grades 4 - 12	2 to a seat	48
Lift Bus	Recommended for Grades PK - 3rd	3 to a seat	54
	Recommended for Grades 4 - 12	2 to a seat	36
Van	Cargo container available upon request. Extra drivers can be obtained for you upon request.	1 driver/9 passengers	10
SUV		1 driver/7 passengers	8
Pickup		1 driver/4 passengers	5
Car		1 driver/3 passengers	4

Guidelines to use when planning your event / trip:

- 4 people or less including the driver will use the car.
- 10 people or less including the driver will use a van.
- 20 people or less including the driver will use two vans. Request additional driver if needed.
- 30 people or less including the driver will use three vans. Request additional driver(s) if needed.
- Pick-up used when large items need to be transported.
- SUV used when a car or van is not available.
- School buses may be used if van drivers are not available.

Approved: October 24, 2022